Compliance of Mandatory Disclosure **to be uploaded on HEI's website**

1. Name of the HEI: **Shanmugha Arts Science Technology & Research Academy, Tamil Nadu State**

2. Type of HEI: **Deemed to be University**

3. Official website for ODL and Online Programmes: https://dde.sastra.edu/

4. Number of recognized/entitled ODL Programmes, as applicable: -

5. Number of recognized/entitled Online Programmes, as applicable: 10 Programmes (3 – UGs & 7 PGs)

Sr. No.	Information Type	Provisions	Whether HEI has Complied? (Yes/No)	If Yes, provide the link	If no, provide reason
I.	Institutional Level	i. Establishing Act and Statutes	Yes	https://www.sastra.edu	-
		ii. Application submitted to UGC-DEB for offering ODL/Online programmes	Yes		-
		iii. Copies of the letters of recognition from Commission Note: Not applicable for Category-I HEIs and Entitled HEIs	Category - I		-
		iv. Copies of the letters of other relevant statutory or regulatory authorities	Yes		-

II.	Programme-wise	i. Programme details including brochures or programme guides such as • Name of the programme	1. BBA 2. BCA 3. BCOM 4. MBA 5. MCA 6. M.Sc (Data Science) 7. MA Sanskrit 8. MA Divyaprabandham 9. MCOM 10. M.Sc (Business Analytics)	https://dde.sastra.edu/	
			UG – 3 Years PG – 2 Years		
		• Duration			
		• Eligibility for enrolment	For UG (10,+2 or equivalent) For PG (recognised 3 years degree programmes)		
		• Programme fee	As per the annexure-1.	https://dde.sastra.edu/ciqa-compformA1.php	

		ii. Programme-wise information on: • Syllabus • Programme structure with credit points	Annexure- 2	https://dde.sastra.edu/ciqa-compformA2.php https://dde.sastra.edu/ciqa-compformA21.php	
III.	Faculty and Non-Teaching Staff	i. Programme-wise faculty details	Annexure-3	https://dde.sastra.edu/ciqa-	
		ii. List of supporting staff	Annexure-3	https://dde.sastra.edu/ciqa-	
IV.	Self Learning Material/ E-Learning Material	Complete information about "Self Learning Material" including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes; Similarly information about "E-Learning Materials" in 4 quadrants in case of Online programmes	Annexure-4	https://dde.sastra.edu/ciqa-compformA4.php	

V.	Learner Support Centres (for ODL mode)	List of Learner Support Centres with • Name with Addresses • Contact details • Working hours	--		
		• Number of learners • Counseling Schedule	-		
VI.	Examination	i. List of the "Examination Centres" along with the number of learners in each centre	-		
		ii. Details of the Information and Communication Technology facilities available for conduct of examination	Exam Platform Proctoring Services Exam Schedule and communication tools		
VII.	Schedule	Important schedules or date-sheets for: • Admissions, • Registration and re-registration, • Assignments • Examinations • Result declarations etc	Yes	https://dde.sastra.edu/proschedule.php	
VIII.	Admission Data	Data of year-wise and programme-wise learner enrolment details	Yes Annexure-5	https://dde.sastra.edu/ciqa-compformA5.php	
IX.	Student Centric provision	i. Frequently Asked Questions	Annexure-6	https://dde.sastra.edu/ciqa-	
		ii. E-Samadhan	-		

		iii. Details of Students' Grievance Redressal Committee (SGRC) and Ombudsperson			
		iv. UGC public notice dated 19th March, 2024 on Precaution to be taken before enrolling in programmes under ODL mode and Online mode	Yes	https://dde.sastra.edu/news/2024/mar/Online_DODE_circular	
X.	Qualitative Provision	i. Feedback mechanism	Poll/survey / eMail	Webinars	
		ii. Reports of internal academic audit every year by Centre for Internal Quality Assurance (CIQA)			

Registrar
Signature with seal

REGISTRAR
SASTRA DEEMED-TO-BE-UNIVERSITY
THANJAVUR - 613 401.

SASTRA
DEEMED-TO-BE-
UNIVERSITY
TIRUMALAISAMUDRAM,
THANJAVUR - 613 401.

14/5/2024

Director, Centre for Internal Quality Assurance
Signature with seal

DIRECTOR
Department of Distance & Online Learning
SASTRA Deemed to be University
Thirumalaisamudram
Thanjavur District - 613 401.